

Member's Data

Name		Emp. No.	
Land Line No.	Mobile No.	Email Address	
Company	Branch	Position	

Co-Maker's Data

Name		Employee Number	
Land Line No.	Mobile No.	Email Address	
Company	Branch	Position	

Purchase Order

For Marketing Dept. Use Only	Article No.	Product Name / Color	Qty.	Unit Price	Total Price
PAYMENT TERMS <input type="checkbox"/> 6 paydays (P3,000 & below) <input type="checkbox"/> 12 paydays (P3,001 - 5,000) <input type="checkbox"/> 24 paydays (P5,000 & above)		DELIVERY THRU <input type="checkbox"/> MY BRANCH <input type="checkbox"/> 2GO EXPRESS Complete Address _____		DELIVERY FEE VIA 2GO EXPRESS	GRAND TOTAL

TERMS AND CONDITIONS:

I hereby agree to pay the total amount above according to the terms and conditions of SM SLA. I promise to pay SM SLA the monthly payment due on my installment purchase of the items subject to this contract in accordance with the Terms and Conditions thereof.

Member's Signature / Date

Co-Member's Signature / Date

CATALOGUE LOAN MECHANICS

The promo offered in the SLA Catalogue is exclusive to all SM SLA Members only. All items offered in this issue is valid from April 1, 2024 to September 30, 2024. All items offered in this Catalogue is at 0% interest. A processing fee of P100.00 will be added to the amount being loaned. Prices indicated herein is as of March 2024. Prices are subject to change without prior notice. All items and preferred color are subject to availability. Actual color of the item may vary from the photo. Any freebies on the purchased items is subject to availability. Delivery charges for big appliance items may apply. Rate varies depending on the preferred delivery address.

To apply for a Catalogue loan, fill out this form, indicate the quantity and total amount to be loaned. Co-maker is required if loan amount is greater than your Capital Contribution, less all existing loan balances. Submit the Loan form to your respective SLA Ambassador or to SM SLA Head Office. Net take home pay policy must be complied. Hence, payslip is required to be submitted for Regular Payroll employees. Loan applications will be processed on a first-come, first-served basis and are subject to SM SLA approval.

Upon approval of the loan (for big appliance items), a Purchase Authorization will be issued by SLA. The original Purchase Authorization shall be surrendered to the Supplier upon delivery/pick up of the item(s). Please contact your respective SLA Ambassador for further instructions / information. For small items, SLA will inform member and HR/SLA Ambassador as soon as ordered item is ready for pick up from SLA Head Office. For those assigned outside Metro Manila, please indicate in the form your updated location/ branch assignment, for subsequent delivery. Cancellation of order once a Purchase Order has been sent to the Supplier or has been delivered is discouraged.

We strongly recommend immediate testing of the delivered items. For any defects, immediately report to SLA Head Office through SLA-Services@smretail.com. Defective item may be replaced only if it is due to factory defect and is solely upon the discretion of the Supplier. The standard 7 days replacement period is given should the item is found defective. In case the item is for repair, allow at least 30 days lead time for the repair of the item. Lead time may vary depending on the damage of the product.